# ABBEY COURT SCHOOL TRUST (CIO)

TRUSTEES' REPORT

AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 AUGUST 2020

# **LEGAL AND ADMINISTRATIVE DETAILS**

#### FOR THE YEAR ENDED 31 AUGUST 2020

TITLE

ABBEY COURT SCHOOL TRUST

CHARITY REGISTRATION NUMBER

1160511

**GOVERNING INSTRUMENT** 

Constitution (Charitable Incorporated Organisation) dated 14

August 2014

**TRUSTEES** 

Karen Joy Pauline Milton Sue Vallenta-Kerr Rev Jean Kerr

Amanda Collins (Resigned 10/02/2021)

Sandra Jones Charlene Wakerell

**ADDRESS** 

Abbey Court School Rede Court Road,

Strood

Kent ME2 3SP

INDEPENDENT EXAMINER

Alexander Ffrench FCCA DChA

Williams Giles Professional Services Limited

12 Conqueror Court.

Sittingbourne

Kent

**ME10 5BH** 

#### TRUSTEES REPORT

#### **FOR THE YEAR ENDED 31 AUGUST 2020**

### **Activities, Achievements and Future Plans**

Abbey Court School Trust continues to hold termly meetings to review existing activities, in line with the initial funding priorities for the Trust, which were identified as follows:-

- 1. Additional facilities and equipment where these cannot be funded by the Local Authority (to include; landscaping, provision of wheelchair access and top up equipment and facilities);
- 2. Curriculum enrichment;
- 3. Additional therapeutic support;
- 4. Funding for sibling and parent workshops;
- 5. Communication aids.

Trustees have an ongoing commitment to identify potential funding sources, and feedback at each meeting, to provide opportunities to support community giving.

In its sixth year, the Trust made no individual or group grants and received 0 external applications.

The Trust continued to run a lottery (renewing its licence obtained from Gravesham and Medway Shared Licensing Services). In total, 214 players signed up at a cost of £10 per year, totalling income of £2,140. This was a decrease of 2 players from the previous year. The annual prizes totalled £800, and therefore the lottery saw a profit of £1,340 in its second year. The Trust launched a lottery gift voucher scheme to generate interest for future years.

Throughout the year, the Trust has submitted grant applications to secure funds for various projects, resulting in successful bids as follows:-

Minibus purchase: The Percy Bilton Charity (£8,725).

Rural Activity Centre (Larkin Farm): The Peter Harrison Foundation (£30,000), Kent County Agricultural Society (£1,488.30), The Nineveh Trust (£5,000), Whitehead Monckton Charitable Foundation (£1,000), Morrisons Foundation (£10,000), Phillips Fund (via Kent Community Foundation) (£1,000), The Gravesend and Rochester Agricultural Society (£250), Samuel Lukes Wealth Management Ltd (£200) and Medway Towns Soroptimist (£977).

Fundraising events led by Trustees and members of the school community have resulted in securing £7,160.18. These have included: Pig race Night (£900), Cake Sale (£111.97), Christmas Jumper Day (£383.78), Smartie Challenge (£818.70), Dance-a-thon (£3,071.06), Breakfast with Santa (£1,171.67), Quiz Night (£703) and shop collections (£39.25).

In addition, the Trust received corporate and community donations amounting to £5,066.52; BritNed (£2,266), Robin Hood Service Station (£629.28), Jean Kerr (£530), BP (£585), On We Go (£500), All Saints Church (£315.47), Knit N Natter (£70), The Scout Association (£50), Tessa Fineman (£25)and parental contributions at events (£120.77).

The Trust continues to raise small sums through Kindlink (on-line giving platform), Paypal Giving, Easy Fundraising and Amazon Smile (the latter two are both on-line shopping initiatives).

A total sum of £50,389.27 was paid to Abbey Court School in settlement of invoices for minibus, hydrotherapy pool sensory equipment and Larkin Farm projects.

# TRUSTEES REPORT

# FOR THE YEAR ENDED 31 AUGUST 2020

# **Public Benefit**

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

Signed

on behalf of the Trustees by:

**Pauline Milton** 

P. Milton

Trustee

#### RECEIPTS AND PAYMENTS ACCOUNTS

#### FOR THE YEAR ENDED 31 AUGUST 2020

#### INDEPENDENT EXAMINERS' REPORT

I report on the financial statements of the charity for the year ended 31 August 2019 which are set out on pages 5 to 6.

This report is made solely to the Charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the Charity's Trustee as a body, for my work or for this report.

## Respective responsibilities of Trustee and examiner

The Charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **RECEIPTS AND PAYMENTS ACCOUNTS**

# FOR THE YEAR ENDED 31 AUGUST 2020

## INDEPENDENT EXAMINERS' REPORT

# **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated: 25 June 2021

Alexander Ffrench FCCA DChA

Williams Giles Professional Services Limited

12 Conqueror Court

Sittingbourne

Kent

**ME10 5BH** 

# **RECEIPTS AND PAYMENTS ACCOUNT**

# FOR THE YEAR ENDED 31 AUGUST 2020

	Unrestricted Funds	Restricted Funds	Total Funds	
	2020 £	2020 £	2020 £	2019 £
Receipts				
Donations	4,019	5,067	9,086	19,371
Fundraising Income	7,853	7,160	15,013	10,828
Grants received	941	49,725	49,725	22,000
Total receipts	11,872	61,952	73,824	52,199
Payments				
Fundraising fees	51,222	-	51,222	820
Accountancy fees	1,680	-	1,680	-
Misc	41	828	41	=
Donations	12		m	4,078
Total Payments	52,943	•	<b>52,943</b>	4,898
Excess of receipts over payments for the year	-41,071	61,952	20,881	47.301
Bank balance at beginning of year	51,769	22,000	73,769	26,468
Bank balance at end of year	10,698	83,952	94,650	73,769

# STATEMENT OF ASSEST AND LIABILITIES

# FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	2020 £	2020 £	2019 £	2019 £
Current Assets Bank Balances Current Accounts	•••	94,650		73,769	
Liabilities Loan			5,000		5,000
Charity Funds Restricted funds Unrestricted funds		83,952 5,698		22,000 46,769	
Total funds		89,650		68,769	

Approved by the Trustees on

P. Milton

and signed on their behalf by:

**Pauline Milton** 

Trustee